

PROGRAM OUTLINE

THIS OUTLINE IS FOR DIPLOMA PROGRAMS ONLY.

INSTITUTION DATA					
Name: UR Beauty & Barber Academy				ID #4853	
PROGRAM DATA					
Program Title: Cosmetology					
Credential Issued: Diploma					
Program Completion Time		Months: 10		Weeks: 40	
Program Delivery:	Campus	Online	Correspondence	Other	If Other, Give a Short Description
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
PROGRAM LENGTH:		TOTAL CONTACT HOURS:		PROGRAM COST:	
Clock Hours	1200	Theory Hours	232	Tuition	\$14,500.00
Credit Hours	N/A	Lab Hours	968	Registration Fee	\$100.00
		Externship Hours	N/A	Application Fee	\$75.00
		Total Hours	1200	Book Fee	\$870.00
				Supplies Fee	\$875.00
				Kit Fee	\$2,000.00
				Uniform Fee	\$150.00
				State License Fee	\$245.00
				State Taxes	\$1,1015.00
				Subtotal	\$19,830.00
				Client Service Fee	\$2,500.00
				Total Program Cost	\$22,330.00
ENTRANCE/ADMISSION REQUIREMENTS:					
(Programs of four hundred fifty (450) or more clock hours or the credit hour equivalent shall administer a basic skills examination to each student who enrolls, unless the student has provided evidence of a high school graduation diploma, general equivalency diploma, or its equivalent.)					
Students must be at least (16) sixteen years of age and have proof of education or pass the (TABE) Test of Adult Basic Education with a minimum score of 70% on all sections to enroll at UR Beauty & Barber Academy. Students having a high school diploma or GED do not have to take the (TABE) Test of Adult Basic Education. Students may enroll at any time. The attendance clock hours, assignments, and exam scores will determine completion of the program. Students under the age of (18) eighteen will need consent from a legal guardian.					
PROGRAM OBJECTIVE:					
The objective of the Cosmetology program is to teach and prepare students for the state examination. After completing the necessary clock hours and services, the students will receive the diploma and will be registered to take the state exam to become a licensed Cosmetologist and enter the workforce in an entry level position.					
PROGRAM DESCRIPTION:					
The Cosmetology program is designed to train students in area of manicures, pedicures, nail extension, facial, waxing, makeup, and hair modification. Hair modifications include but are not limited to washing, cutting, styling, coloring, and straightening of hair. Other topics to be covered in this program include communication skills, human relations, infection controls, HIV/AIDS, and business ethics. Registration for licensure in the State of Florida will be sent after completion of clock hours and services.					
EMPLOYMENT ASSISTANCE:					

While UR Beauty & Barber Academy cannot guarantee employment for graduates, assistance in finding employment is provided by posting area job openings on a career opportunities bulletin board for students to review. Students also receive training in professionalism and job search skills including how to write a resume, complete an employment application, and prepare for an effective interview. The curriculum places a great deal of emphasis on how to obtain and retain employment after graduation. Graduates are encouraged to maintain contact with the school and follow-up with the school on current employment or employment needs. In addition, the school maintains a network of relationships with professionals and employers who provide mentoring to students while they are in school. Job referrals are made known to interested graduates as available.

GRADING PROCEDURES:

Students are regularly given written and practical exams throughout the duration of the program. The minimum passing grade for this program is "C". All academic records are confidential and permanently archived at the school. UR Beauty & Barber Academy grading scales is as follows:

Grading Scale			
80-89%	Very Good	90-100% Excellent	70-79% Satisfactory
		69-Below Unsatisfactory	

PROGRAM BREAKDOWN BY COURSE				
Course Number	Course Title	Theory Clock Hours	Credit Hours	Practical Clock Hours
STA101	Sanitation and Sterilization	4		
STA102	Florida Law	4		
STA103	HIV/AIDS	4		
STA104	Business Ethics	4		
NA1101	Nails Anatomy and Histology	4		
NA1102	Chemistry and Nails	4		
NA1103	Polish and Nail Art	5		16
NA1104	Manicure	5		18
NA1105	Pedicure	5		55
NA1106	Acrylic Nails	10		40
NA1107	Advance Nail Art	1		9
NA1108	Gel Nails	1		9
NA1109	Artificial Nails Removal	1		1
NA1110	Pink and White	5		35
FAC101	Basic Makeup	46		40
FAC102	Basic Facial	37		50
FAC103	Waxing	17		70
COS101	Hair Chemistry	10		
COS102	Shampoo, Condition, Rinse	10		70
COS103	Hair Cutting	30		80
COS104	Hair Styling	5		295
COS105	Hair Chemical Treatment	20		180
	TOTAL:	232		968
	TOTAL PROGRAM HOURS:	1200		

TEACHING METHODS
<p>UR Beauty & Barber Academy utilizes a variety of teaching methods. Coursework from the book is taught through a combination of CIMA Milady's online methods, visual teaching methods, including handouts, chalkboard, and notes; and lecturing on the subject material. Other assignments are given to students to utilize visual aspects of learning.</p> <p>Hands-on training is utilized to teach students how to perform services on their clients. Instructors work with the students both one on one and in groups to demonstrate the proper way to perform services.</p> <p>Students have access to a media center, including magazines, DVDs, and laptops with internet access to complete assignments or advance their own knowledge if they choose. Students also have access to a library of professional publications to utilize for assignments or for self-study.</p>

INVENTORY OF EQUIPMENT:		
Quantity	Equipment Item	Brief Description of Equipment
1	Full Station	Consist of wall mounted mirror, styling station & chair
1	Shampoo bowls/shampoo chair	
1	Sanitizer & Barbicide Jar	
1	Facial Chair	
1	Dispensary	
1 12pk	All Purpose Clips	
1	Pedicure Starter Kit	
1	Stylist Combo Kit	
1	Magnetic Roller Smooth Flatpack	
1	Straight Razor	
1	Thinning Shears	
1	Blow-Dryer w/2 attachments	
5	Non-Electric combs	
1	Stoves (for non-electric combs)	
2	Shampoo Capes	
2	Styling Capes	
8 12pk	Perm Rods Long	
1 12pk	Butterfly Clamp	
1	Vent Brush	
1 12pk	Styling Comb	
1 12pk	Taper Comb	
1	Mannequin & holder	
1	Spray Bottle	
1	Gigi Brazilian Wax Kit	
1	Acrylic Starter Nail Kit	
1	Color Bowl w/ Brush	

TEXTBOOKS/LEARNING RESOURCES:	
(Include Publishers and Publication Dates)	
Milady's Standard Cosmetology 14 th Edition Published by Cengage Learning by Ted Gibson ISBN#9780357873441	
CIMA Digital Learning Solution ISBN:9780357873441	
Laptops with internet access	
Educational DVDs	
Magazines/Look books	

<i>NOTE: The textbook and workbook are the most recent edition. When a new edition is released, the current students continue using the previous edition while new students receive the updated edition. Both editions will be listed under textbooks until all students using the older edition have graduated.</i>